

NORTH HERTFORDSHIRE DISTRICT COUNCIL

Forward Plan of Key Decisions – 19 December 2014

The Forward Plan contains brief details of Key Decisions that the Council is likely to take over the next four month period and beyond. You will also find details of contacts who can provide further information and hear your views. **Please note that the dates of some of the decisions may change from month to month, please check with Committee Services on 01462 474403 before deciding to attend a meeting.**

| Decision required | Overview and Scrutiny | Decision Maker | Date of Decision | Documents to be submitted to Decision Maker | Contact Officer from whom documents can be requested | Confirmation that other documents <u>may</u> be submitted to the Decision Maker | Procedure for requesting details of other documents |
|---|-------------------------------|----------------------------|-------------------------------|---|---|---|---|
| Setting of Council Tax Base for 2015/2016 <i>(1/8/14)</i> | | Council Tax Setting Cttee. | 13 Jan 2015 | Report: Tax Base Calculation | Howard Crompton howard.crompton@north-herts.gov.uk 01462 474247 | Yes | via the Contact Officer named in Column 6 |
| Council Tax Reduction Scheme 2015/16 <i>(1/8/14)</i> | | Council (via Cabinet) | 22 Jan 2015 (via 16 Dec 2014) | Report | Howard Crompton howard.crompton@north-herts.gov.uk 01462 474247 | Yes | via the Contact Officer named in Column 6 |
| Financial Regulations update <i>(30/6/14)</i> | | Cabinet | 27 Jan 2015 | Report | Andy Cavanagh andrew.cavanagh@north-herts.gov.uk 01462 474243 | Yes | via the Contact Officer named in Column 6 |
| Building Control – Hertfordshire Consortium – Business Case <i>(19/9/14)</i> | | Cabinet | 27 Jan 2015 | Report | Ian Fullstone ian.fullstone@north-herts.gov.uk 01462 474480 | Yes | via the Contact Officer named in Column 6 |
| Community Centres – Lease Renewals <i>(1/8/14)</i> | Overview & Scrutiny Committee | Cabinet | 27 Jan 2015 | Report | Chris Robson christopher.robson@north-herts.gov.uk (01464)474252 | Yes | via the Contact Officer named in Column 6 |
| Hitchin Market Place <i>(30/6/14)</i> | | Cabinet | 27 Jan 2015 | Report | David Charlton david.charlton@north-herts.gov.uk 01462 474320 | Yes | via the Contact Officer named in Column 6 |
| Land at Radburn Way/Baldock Road, Letchworth GC <i>(19/12/13)</i> | | Cabinet | 27 Jan 2015 | Report | David Charlton david.charlton@north-herts.gov.uk 01462 474320 | Yes | via the Contact Officer named in Column 6 |

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| Corporate Business Planning 2015/16 Budget Setting (1/8/14) | Finance, Audit & Risk Committee | Council (via Cabinet) | 12 Feb 2015 (via 27 Jan 2015) | Report; Budget Papers | Norma Atlay norma.atlay@north-herts.gov.uk 01462 474297 | Yes | via the Contact Officer named in Column 6 |
| Capital Programme 2015/16 onwards (1/8/14) | Finance, Audit & Risk Committee | Council (via Cabinet) | 12 Feb 2015 (via 27 Jan 2015) | Report; Budget Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Treasury Management Strategy 2015/16 (1/8/14) | Finance, Audit & Risk Committee | Council (via Cabinet) | 12 Feb 2015 (via 27 Jan 2015) | Report; Treasury Strategy and Procedures | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Third Quarter Revenue Monitoring 2014/15 (1/8/14) | Finance, Audit & Risk Committee | Cabinet | 17 Feb 2015 | Report; Budget Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Third Quarter Capital Monitoring 2014/15 (1/8/14) | Finance, Audit & Risk Committee | Cabinet | 17 Feb 2015 | Report; Budget Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Third Quarter Treasury Management Monitoring 2014/15 (1/8/14) | Finance, Audit & Risk Committee | Cabinet | 17 Feb 2015 | Report; Treasury Management Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Council Tax Resolution 2015/16 (1/8/14) | | Council Tax Setting Cttee. | 26 Feb 2015 | Report | Norma Atlay norma.atlay@north-herts.gov.uk 01462 474297 | Yes | via the Contact Officer named in Column 6 |
| Citizens Panel Report (7/10/14) | | Cabinet | 24 Mar 2015 | Report | Sarah Dobor sarah.dobor@north-herts.gov.uk 01462 474552 | Yes | via the Contact Officer named in Column 6 |
| Consultation Strategy 2015-2020 (19/9/14) | | Cabinet | 24 Mar 2015 | Report | Sarah Dobor sarah.dobor@north-herts.gov.uk 01462 474552 | Yes | via the Contact Officer named in Column 6 |

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| Updated Comments, Compliments and Complaints Policy <i>(19/12/14)</i> | | Cabinet | 24 Mar 2015 | Report | Jo Dufficy joanne.dufficy@north-herts.gov.uk 01462 474555 | Yes | via the Contact Officer named in Column 6 |
| Performance Management Measures for 2015/16 <i>(19/12/14)</i> | | Cabinet | 24 Mar 2015 | Report | Fiona Timms fiona.timms@north-herts.gov.uk 01462 474251 | Yes | via the Contact Officer named in Column 6 |
| St. Ippolyts Neighbourhood Area Designation <i>(19/12/14)</i> | | Cabinet | 24 Mar 2015 | Report | Clare Skeels clare.skeels@north-herts.gov.uk 01462 474424 | Yes | via the Contact Officer named in Column 6 |
| Garrison Court Garages, Hitchin <i>(19/12/13)</i> | | Cabinet | 24 Mar 2015 | Report | David Charlton david.charlton@north-herts.gov.uk 01462 474320 | Yes | via the Contact Officer named in Column 6 |
| Land at Clare Crescent, Baldock <i>(19/12/13)</i> | | Cabinet | 24 Mar 2015 | Report | David Charlton david.charlton@north-herts.gov.uk 01462 474320 | Yes | via the Contact Officer named in Column 6 |
| Adoption of a Statement of Licensing Policy in respect of the Licensing Act 2003 <i>(14/12/12)</i> | | Council | 9 April 2015 (via Licensing & Appeals Cttee - date tbc) | Existing Policy Legislative Changes; Proposed Policy Report | Steven Cobb steven.cobb@north-herts.gov.uk 01462 474833 | Yes | via the Contact Officer named in Column 6 |
| Review of the Council Constitution <i>(18/11/14)</i> | | Council | 9 April 2015 | Report | Anthony Roche anthony.roche@north-herts.gov.uk 01462 474588 | Yes | via the Contact Officer named in Column 6 |
| Grants Policy <i>(7/10/14)</i> | Overview and Scrutiny Committee | Cabinet | Jun 2015 | Report | Liz Green liz.green@north-herts.gov.uk 01462 474230 | Yes | Via the contact officer named in Column 6 |

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| Review of Memorandum of Understanding (7/10/14) | | Cabinet | Jun 2015 | Report | Liz Green liz.green@north-herts.gov.uk 01462 474230 | Yes | Via the contact officer named in Column 6 |
| Review of Rural Grants (7/10/14) | | Cabinet | Jun 2015 | Report | Liz Green liz.green@north-herts.gov.uk 01462 474230 | Yes | Via the contact officer named in Column 6 |
| Wilbury Hills Cemetery, Letchworth GC – Crematorium Proposal (28/6/13) | Overview & Scrutiny Committee | Cabinet | To be advised | Report | Andrew Mills andrew.mills@north-herts.gov.uk 01462 474272 | Yes | via the Contact Officer named in Column 6 |
| North Hertfordshire Museum & Hitchin Town Hall Contractual Obligations (TBC) (19/12/14) | | Council | To be advised | Report | John Robinson john.robinson@north-herts.gov.uk (01462) 474655 | Yes | via the Contact Officer named in Column 6 |